

MEETING #28 – August 22

At a Regular Meeting of the Madison County Board of Supervisors on August 22, 2017 at 6:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chairman
Jonathon Weakley, Vice-Chairman
Robert Campbell, Member
Kevin McGhee, Member
Charlotte Hoffman, Member
Daniel J. Campbell, County Administrator
V. R. Shackelford, County Attorney
Mary Jane Costello, Asst. County Administrator/Finance Director
Jacqueline S. Frye, Deputy Clerk

Call to Order

Pledge of Allegiance & Moment of Silence

Supervisor McGhee arrived at 6:10 p.m.

1. Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson advised that a quorum was present.

Chairman Jackson called for the following addition to today's Agenda:

- ✓ Item 9b: Potential Joint Meeting w/Madison Town Council

Supervisor Weakley moved that today's Agenda be approved as amended, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

2. Public Comment:

Chairman Jackson opened the floor for public comment.

The following citizen(s) provided public comment(s):

- ✓ Joe May: Invited the Board members to take a drive down Whippoorwill Road; the road is now completely washed out as a result of the recent heavy rains; suggested the road be assessed for the Rural Rustic Road Program (offered by VDOT)
- Chairman Jackson: Suggested the County Administrator contact Joel DeNunzio (VDOT) to assess whether grading and gravel can be put into place.
- Supervisor Weakley: Suggested that a VDOT representative attend the next meeting

Eleanor Montgomery: Thanked Dan Campbell for all that he has done for Madison County

3. Constitutional Officers – None

4. County Departments – None

5. Committees or Organizations:

a. *County's Use of the Central Virginia Regional Jail (Analysis Report) – Nick McDowell:* Nick McDowell was present to provide on the analysis report that focused on:

a. *The criminal justice system: Costs can be reduced by reducing the number of individuals being incarcerated'*

Population "at risk" factors:

- Low economic status
- Substance abuse
- Low IQ
- Anti-social parents (and/or other dysfunctional families)
- Broken or incomplete homes
- Abuse and neglect at an early age
- History of chronic lying
- History of aggressive behavior
- Psychological and emotional disorders
- Anti-social attitudes/beliefs
- Poor attitude toward education and poor performance at school
- Gang membership

b. Three important characteristics:

- Emotional immaturity
- Inadequacy
- Impulsiveness
- Emotional Immaturity

The above characteristics produce individuals with:

- The tendency to not realize the consequences of his/her actions
- The tendency to be relatively self-centered
- The tendency to engage in imaginative thinking
- A full disregard of the wishes/desires of others in society
- The tendency to make life miserable for those around him/her

*Most individuals that are incarcerated demonstrate the above referenced characteristics

Although there isn't much the County can do to offset the above referenced behaviors, the County does have the:

- Rappahannock Rapidan Community Services
- Skyline Community Action Partnership
- Boys' & Girls Club
- Madison County Family Assessment & Planning Team

That are available to provide services to 'at risk' individuals within the County, but they have a tendency to measure their 'inputs' as though they were 'outputs', which doesn't provide any means to measure the number of clients served, or any longitude data.

input as thought it was 'outputs', which provides no means for measuring behavioral outcome for clients being served or outcomes in subsequent years (i.e. long-term basis).

Additional highlights focused on:

- How the criminal justice system works in Madison County
- Local law enforcement agency is responsible for providing services to the entire locality

Crime in Madison

- Factors influence or contribute to crime (i.e. type/volume) is based on Population density and degree of urbanization
- Population variations in composition and stability
- Economic conditions/employment availability
- Cultural conditions, education, and religious characteristics
- Family cohesiveness
- Strength and internal standards of the local law enforcement community
- Attitudes and policies of the courts, prosecutors and corrections
- Citizen attitudes toward crime and police
- The administrative and investigative efficiency of policy agencies and the organization and cooperation of adjoining/overlapping policy jurisdictions

C. Crime statistics in the County:

TABLE I

PART A OFFENSES REPORTED IN MADISON COUNTY (2012 – 2016)

PART A OFFENSES REPORTED	2012	2013	2014	2015	2016	TOTAL
Murder	1	1	0	1	0	3
Negligent Manslaughter	0	0	0	0	0	0
Kidnapping	2	2	0	1	1	6
Sex Offense – Forcible	8	7	10	5	5	35
Robbery	1	2	0	0	1	4
Aggravated Assault	5	4	6	3	6	24
Simple Assault-Intimidation	91	112	80	71	115	469
Arson	3	1	1	3	0	8
Extortion/Blackmail	0	0	0	0	0	0
Burglary/B&E	17	17	18	9	8	69
Larceny/Theft	131	89	80	88	85	473
Motor Vehicle Theft	2	3	5	8	8	26
Counterfeiting/Forgery	3	3	2	0	4	12
Fraud	29	6	21	26	28	110
Embezzlement	1	1	2	0	0	4
Stolen Property	1	0	2	0	1	4
Vandalism	45	54	48	43	39	229

Drug/Narcotic Offenses	45	28	41	37	41	192
Sex Offenses, non-forcible	1	1	1	0	0	3
Pornography	9	2	3	0	3	17
Gambling	0	0	0	0	0	0
Prostitution	0	0	0	0	0	0
Bribery	0	0	0	0	0	0
Weapons Law Violations	5	8	15	9	7	44
TOTAL FOR GROUP A	400	341	335	304	352	1,732

TABLE II
PART A OFFENSES CLEARED IN MADISON COUNTY (2012-2016)

PERCENT CLEARED	2012	2013	2014	2015	2016	MEAN %
Murder	N/A	0	N/A	100	N/A	100
Negligent Manslaughter	N/A	N/A	N/A	N/A	N/A	N/A
Kidnapping	50	100	N/A	100	0	83
Sex Offenses – Forcible	100	14	40	20	0	44
Robbery	0.0	100	N/A	N/A	100	100
Aggravated Assault	100	75	50	100	83	82
Simple Assault-Intimidation	89	63	31	24	47	51
Arson	0	0	0	0	N/A	0
Extortion/Blackmail	N/A	N/A	N/A	N/A	N/A	N/A
Burglary/B&E	29	35	50	0	25	35
Larceny/Theft	23	20	26	9	17	19
Motor Vehicle Theft	50	100	40	13	38	48
Counterfeiting/Forgery	100	33	0	N/A	0	67
Fraud	38	17	14	4	7	16
Embezzlement	100	0	0	N/A	N/A	100
Stolen Property	N/A	N/A	0	N/A	0	0
Vandalism/Property Destruction	27	30	27	23	36	29
Drug/Narcotic Offenses	78	68	71	73	82	74
Sex Offenses, non-forcible	100	100	0	N/A	N/A	100
Pornography	78	0	33	N/A	0	56
Gambling	N/A	N/A	N/A	N/A	N/A	N/A
Prostitution	N/A	N/A	N/A	N/A	N/A	N/A
Bribery	N/A	N/A	N/A	N/A	N/A	N/A
Weapons Law Violations	60	88	33	89	71	68
AVERAGE	68%	60%	38%	50%	51%	

It's felt that local law enforcement solves the majority of its cases. The offences with the highest rate of clearance involved:

- Aggravated Assault: 82%
- Drug and Narcotics Violations: 74%
- Weapons Law Violations: 68%
- Kidnapping: 83%
- Simple Assault/Intimidation: 51%

The offences with the lowest clearance rates were:

- Arson: 0%
- Stolen Property: 0%
- Fraud: 16%
- Larceny/Theft: 19%
- Vandalism – Property Destruction: 29%

Additionally, in the absence of useful 'solvability factors' the following types of offences are much more likely to 'go cold':

TABLE III
PART B OFFENSES IN MADISON COUNTY (2012 – 2016)

PART B OFFENSES REPORTED	2012	2013	2014	2015	2016	TOTAL
Bad Checks	3	0	0	0	1	4
Curfew/Loitering/Vagrancy	0	0	0	0	0	0
Disorderly Conduct	4	0	0	1	1	6
Driving under the Influence	54	58	38	39	38	227
Drunkenness	15	12	18	25	22	92
Family Offenses – nonviolent	1	0	0	2	1	4
Liquor Law Violations	7	7	12	7	12	45
Peeping Tom	0	0	0	0	0	0
Runaway	0	1	1	0	1	3
Trespass of Real Property	1	2	0	3	7	13
Conspiracy - Group A Offense	0	0	0	0	1	1
All Other (except traffic)	109	69	106	101	76	461
TOTAL FOR GROUP B	194	149	175	178	160	855

Accolades were provided to local enforcement for the exceptional job they do in keeping the citizens of Madison County safe. Additional highlights focused on additional responsibilities of

- a. Local law enforcement (legal mandates)
- b. Magistrates
- c. General District Court
- d. Juvenile & Domestic Relations Court
- e. Circuit Court
- f. Commonwealth Attorney

Citizens were encouraged to attend a day in the courts to assess the overall court process, and the exemplary job being performed by Judge Daniel Bouton.

Further focus was made on:

- Sorting the Minor from the Major (i.e. in regards to criminal case determination)
- Minor Offences (i.e. traffic ticket, misdemeanor offences)

It was further explained that the regional jail is charged with providing services to multiple participating jurisdictions, and the facility is administered by a Jail Superintendent; the facility was established with an original design capacity of 96 beds and became operational in September 1990. A formula is utilized to determine the County's costs to utilize the facility. The facility has undergone a few expansions (i.e. 1994, 1998, 2001, 2014) with the recent expansion being completed in October 2016. participating jurisdictions; Madison County is felt to have the smallest percentage of inmates. Input was also provided on financing mechanisms (i.e. operational costs, debt service), and the fact that the current formula allows all participating jurisdictions to pay based on the number of inmates from their perspective jurisdictions. The facility established a significant fund balance in the past due to the fact that federal prisoners were housed at a rate of \$50.00 per day/inmate, but the amount of federal inmates has declined significantly over the years, thereby resulting the need to establish a cost offset for all participating localities. once housed federal prisoners at a rate of about \$50.00 per day for each inmate, but has now significantly declined which resulted in a cost offset being required by all participating localities. Additional input was provided on:

- The types of inmates – local responsible (i.e. offenders who have been charged with a crime [misdemeanor or felony], but have not yet been tried and/or released on bail)
- Offenders serving a limited sentence after being convicted of a misdemeanor
- Offenders sentenced to twelve months or less after being convicted of a felony
- Offenders committed for violation of conditions of probation, parole, or post-release supervision waiting for probation/parole revocation hearing
- Types of Inmates – state responsible (i.e. inmates who have been sentenced for more than 12 months on a felony charge; DOC is required to take them into custody within sixty days of the final sentencing order being received (by the DOC); regional jail may also have a contract with the DOC to confine state responsible inmates as a part of a work-release program

Federal Bookings at the CVRJ by Year²²

Year	Bookings	Revenue Generated
2012	909	\$1,769,592
2013	516	\$1,651,968
2014	443	\$1,444,487
2015	272	\$1,338,971
2016	236	\$ 810,998
TOTAL	2,376	\$7,016,016

Additional Highlights:

*Based on comments from the Jail Superintendent, from 2012 to 2016, Culpeper County provided by Superintendent Frank E. Dyer III, from 2012 to 2016 Culpeper County provided 281 inmates and Albemarle County provided 121 inmates. Cost recovery from Culpeper was reported at \$35 per day. Inmates that are held between CVRJ and ACRJ are courtesy holds at no housing cost to either agency, with the exception of medical cost for the inmate.

* Madison County provides the least number of inmates incarcerated in the CVRJ. Within these totals, Madison has the highest average percent of inmates confined on misdemeanor charges and the lowest percent of inmate confined for felony charges:

CVRJ Inmates by County

Jurisdiction	Population	Inmates*	Rate**	% Misd.*	% Felony*
Orange County	35,533	900	25	46	54
Louisa County	35,236	925	26	49	51
Fluvanna County	26,271	392	15	44	56
Green County	19,371	355	18	55	45
Madison County	13,078	328	25	60	40

* Average per year for 2012-2016













**Rate per 1000 population





*** Madison County contributes an average of 328 inmates per year, of which an average of 263 are males. Of the total bookings from Madison County, an annual average of 60 percent is for misdemeanor offenses and 40 percent are for felonies.

MADISON COUNTY CVRJ BOOKINGS

OFFENSE CATEGORY	PERCENTAGE
Traffic Misdemeanor	24.6
Violation of Court Order	22.7
Property Felony	14.8
Sex Offense	7.4
Violent Felony	4.7
Drug Felony	4.4
Violent Misdemeanor	3.6
Alcohol	3.3
Property Misdemeanor	3.2
Traffic Felony	2.3
Weapons Offense	1.7
Drug Misdemeanor	1.5
All Other	5.8

Additional contents of today's report focused on:

- Establishing idealistic and realistic future goals to perhaps include:
 -  Address the opiate epidemic in Central Virginia, through both enforcement and treatment.
 -  Address the needs of inmates at reentry
 -  Address rising costs at the CVRJ
 -  Enhance jail treatment programming, consistent with the risk and needs of inmates held long enough to program
 -  Enhance the employability of ex-offenders
 -  Improve information sharing among criminal justice agencies
 -  Improve prevention, education, and early intervention
 -  Enhance the criminal justice response to sexual and intimate partner violence; specifically, and enhancement of victim services generally
 -  Study and address disproportionate minority contact with the criminal justice system
 -  Support an effective law enforcement response to gang activity
 -  Address significant increases in the women's inmate population
 -  Suggesting the jail seek to establish a future contract to house federal prisoners

-  Support diversion of inmates with mental health and substance abuse problems
-  Consider alternatives for low-risk inmates incarcerated for violations of court orders
-  Reduce the number of bed days consumed by low-risk inmates generally
- 

In closing, he suggested that perhaps the regional jail should consider initiating a future contract (with the State) to return to housing federal prisoners.

Comments from the Board:

- *Chairman Jackson: Provided accolades regarding today's analysis presentation; noted that the County has an overall low crime rate*
- *Supervisor Campbell: Provided accolades (to Nick McDowell) for today's analysis report (which he volunteered to do without cost)*

Mr. McDowell advised that the local DSS office deals with juveniles and information on these individuals isn't accessible to the general public (i.e. minors' rights are protected).

b. Madison Literacy Council Building Repairs – Michael Schwartz: The County Administrator advised that the Madison Literacy Council would like permission (from the County) to raise monies totaling \$10,000.00 to fund repairs to their initial facility in order to continue utilizing the structure provided by the County for their use. He further stated that the County currently funds all utility costs for the space, and verbalized no negativity to the proposal from the literacy council. To date, the literacy council hasn't discovered any relocation alternative that would be available to them.

Comments from the Board:

- *Chairman Jackson: Advised no concerns if the literacy council desires to fund all associated costs*
- *Supervisor Campbell: Verbalized concerns that the current space is in such bad shape due to lack of upkeep/maintenance*

Supervisor Campbell moved that the Board approve the Madison Literacy Council's request to raise funds to repair their current structure for continued use, seconded by Supervisor Hoffman.

- *Chairman Jackson: Reiterated that today's proposal will be initiated at no cost to the County*

A citizen questioned 'who is responsible for the upkeep of the existing building' and feels that someone needs to be responsible for the structure, to which it was explained that the building is very old – the literacy council is making do with the space provided to them by the County.

After discussion, Chairman Jackson advised that further comments from the public will be received during the next "Public Comment" portion of today's agenda. The Board moved forward with the following vote on the above referenced motion".

Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).

c. Madison County Electoral Board – Bonita Burr: Bonita Burr of the Madison County Electoral Board was present to provide an update on a hacking incident that involved some voting machines in Las Vegas, which has called for the State to assess certify the equipment. As a result of the hacking incident, the Department of Elections is requesting that all existing voting equipment be replaced with new equipment prior to September 1, 2017 (instead of the initial deadline of 2020), in order to attain security requirements. A quote has been received from one (1) vendor with a cost of \$25,000.00 and if ordered quickly,

can be in place in time for the November 2017 election process. At a recent meeting of the Madison County Electoral Board, it was decided to wait to moving forward with a purchase and assess whether there will be any legal consequences in doing so, as the law mandates that new equipment not be purchased until 2020, despite the letter (from the Department of Elections) doesn't denote any consequences.

Comments from the Board:

- ***Chairman Jackson: Questioned what the Madison Electoral Board would like to recommend***

At a recent meeting of the Madison County Electoral Board, the decision was made to 'wait and assess' the request. A similar letter has now been received from the Director of Elections that also requested that new equipment be purchased, as it's deemed that 'voting equipment will need to be certified prior to the election process or be deemed impermissible for use during the upcoming elections process.

It was further noted that the County currently has \$50,000.00 set aside for the purchase of future voting equipment; the proposed cost of \$75,000.00 will present a shortfall of \$25,000.00. Additional concerns were verbalized regarding the turnaround time involved to order new equipment.

Ms. Burr advised that a vendor has indicated that if new equipment is ordered by September 1, 2017, they will have the equipment in place within the voting timetable required by the State (i.e. delivery of equipment, set-up, training, etc.).

The County Attorney was present and advised that he will review the documentation received, and noted that he wasn't aware of the County ever having any problems with the election process or with the existing 'touch screen' equipment being utilized. He further suggested that a letter be forwarded to the Department of Elections to point out the aforementioned factor, and also note that the law states that compliance (to purchase new equipment) isn't effective until July 1, 2020, a purchase for which the County hasn't fully budgeted for. In closing, he advised that in the event the State certifies the proposal, they should be asked to provide appropriate funding in order for the County to comply.

It was further noted (by Ms. Burr) that the electoral board and registrar follow a stringent security plan that closely monitors where the voting equipment is transported, therefore, there's no way the County's equipment could possibly be hacked or compromised. In closing, it was noted that there are twenty-nine (29) localities being affected by today's request being imposed by the State, and some have advised they will not adhere to the request being imposed by the State.

The County Administrator advised that, in his opinion, the expectations (being requested by the State) are unreasonable (i.e. request for purchase of new equipment) and feels there may be unforeseen problems with purchase, delivery, training, etc. in lieu of the quick turnaround time being imposed by the State in regards to the November 2017 election process. In closing, he advised that it may be best for the Boards (County & Electoral) to accelerate the purchase of new voting equipment within the next year, and also assess what information the County Attorney

- *Supervisor Campbell: Advised that the County has an outstanding elections committee (and Registrar; doesn't feel the County needs anyone (from the outside) to interfere with the current elections procedures being undertaken in the County; urged the Board to speak up for our elections officials*
- *Supervisor Weakley: Advised that correspondence calls for all potential affected localities to purchase new equipment; noted that the County wasn't affected; advised that the original deadline to purchase new equipment is in 2020*

Diana Eanes, Registrar, was present and advised that the type of equipment currently being tested (by the Department of Elections) isn't the same model equipment being utilized by the County.

After discussion, it was clarified that the County Attorney will prepare a letter. The Madison County Electoral Board has advised they'd like to hold off on moving forward to purchase any new equipment for the moment, and any further correspondence will be provided to the County for information/advisement. By Board consensus, this matter will be added to "Old Business" at the next session.

School CIP:

- *Supervisor Campbell questioned when the school system will schedule a CIP meeting.*
- *Chairman Jackson: Noted that the school system advised (at the recent meeting) that a date is being assessed for the next meeting session of the CIP Committee*

Bob Chappell, SB member, was present and advised that the school's CIP Committee has been asked to update the 'school side' of the CI; suggested that the Board of Supervisors CIP representatives could request a meeting as well.

After discussion, it was the consensus of the Board to suggest that the County Administrator send an email to the school superintendent to initiate a CIP meeting.

6. Finance

a. August 2017 Claims

\$86,128.46 (8'18'17)

\$59,340.21 (8'22'17)

\$145,468.67 (Total)

(FY2018 - \$130,776.57 – FY2017 - \$14,692.10)

Highlights:

FY2018 Claims: Six (6) checks equal 80% of the total amount

\$11,000.00: Wood-chipping contract at the transfer station

\$10,000.00: Madison County Library funding stipend

\$7,000.00: DEQ licensure renewal

\$17,000.00: Half of annual amount due to the CS&WCD

\$25,000.00: For new vehicle purchase (Sheriff's Department)

\$34,000.00: Waste Management bill for July

FY2017: County received 'pass through' funding from the state to be allocated to the rescue squad

Supervisor Campbell moved that the Board approve August 2017 Claims totaling \$145, 468.67 for FY2018 Claims totaling \$130,776.57 and FY2017 Claims totaling \$14,692.10, as presented, seconded by Supervisor Weakley. **Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).**

- b. Fiscal Year 2017 Financial Closeout Reports:** The Finance Director provided an estimated FY2017 financial closeout report on the County's revenues/expenditures, to include inter-fund transfers, but doesn't include use of fund balance. Figures were provided for the:

- General Fund (Final budget utilized equals \$313,438.73)
- TOT Fund
- Toppings Fund
- Animal Donations
- State Asset Forf – Sheriff
- Fed Asset Forf – Sheriff
- Sheriff Assoc Fund
- VPA
- CSA
- Fed Asset Fort – C/W Atty
- Debt Service
- Total Projected general fund will be \$1,107,371.32

Current variances are stemming from Fund 10. There is \$226,983.00 of positive variance that will be carried forward in FY2018 (School system). Significant variances focused on:

General fund – Significant Rev Variances

RET	63,674.23
PP Tax	204,746.64
Local Sales Tax	54,961.49
Restaurant Food Tax	40,669.98

General Fund – Significant Exp Variances

Contrib to schools	(226,983.32)
Encumbered funds to FY2018	(221,001.13)
E911 After Enc. & PSAP	(54,094.10)
Clerk of CC	(29,630.98)
Sheriff	(69,368.48)
PSAP Equip Grant	(83,100.31)
Unused Contingency	(38,490.03)
Soil & Erosion Bonds (non budg)	(40,000.00)
Transfer Station (unenc)	(33,483.38)
F&M (Unencumbered)	(91,230.43)
	(887,382.16) [8% of grant total]

Change in General Fund Balance

Restricted	23,833.30
Encumbered	221,001.13
Unassigned	1,107,371.32

In closing, it was reported that many departments are under expended.

Comments from the Board:

- *Supervisor Campbell: Noted that savings can be attributed to conservative spending*

The County Administrator encouraged the Board to look at the unassigned value and allow the school system to use unused funds for their capital improvement plan.

- c. CSA Financial Status: The Finance Director advised that year end for CSA is 6/3; current budget shortfall is \$28,999.82 (on local share). Additional highlights focused on:

Revenues – Final Projected:

26-180306	CSA Refunds	54,218.51
26-240603	CSA Pool Reimbursements	(11,468.90)
26-240604	CSA Foster Care	50,258.43
		122,007.86

Expenditures – Final Projected:

26-53500-9000	CSA Expenditures	122,007.86
---------------	------------------	------------

Today's request is to move \$30,000.00 from contingency to be appropriated the local share costs for CSA. The total shortfall is \$122,007.86, with the local sharing equaling \$28,999.82. It was also advised that the County is allowed to continue to initiate supplemental appropriations from the prior budget year for up to sixty (60) days once the fiscal year ends.

Supervisor Campbell moved that the Board approve FY2017 Proposed Supplemental Appropriation #46_08222017, totaling \$28,999.82 (from general fund for local share), and a total of \$122,007.82 from the CSA fund (to include the state's share), seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

d. RSAF State Grant (50% of costs for ambulance): The Finance Director advised that the grant is to cover fifty percent (50%) of the total cost of the ambulance being purchase; grant was received to cover part of the costs and was attained in FY2017, although the monies haven't been allocated into the FY2018 budget.

Supervisor Campbell moved that the Board approve Proposed Supplemental Appropriation #03_08222017 in the amount of \$74,709.50 as presented, seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0)*

7. Minutes:

a. #26 & #27

Chairman Jackson called for corrections and/or approval of Minutes #26 and #27.

#26: Supervisor Hoffman moved that the Board approve Minutes #26 as presented, seconded by Supervisor Campbell. *Ayes: Jackson, Weakley, Campbell, Hoffman. Abstain: McGhee. Nays: (0).*

#27: Supervisor Hoffman moved that the Board approve Minutes #27 as presented, seconded by Supervisor Weakley. *Ayes: Jackson, Campbell, McGhee, Hoffman. Abstain: Weakley. Nays: (0).*

8. Old Business: None

9. New Business:

a. IT Managed Services Proposal: Bill Wisecarver, ANS, was present and explained that IT managed services will provide a proactive approach to the County's primary network resources as opposed to reacting when problems arise, and will not include monitoring/maintenance of primary network, excluding desktop devices at this point (i.e. includes servers, security firewall, storage devices, main switches, routers, etc.). ANS will provide monitoring/maintenance of the aforementioned items on a monthly basis to ensure that updates are initiated and that the system is running appropriately, so that the County can the best service out of the network for as long as possible.

The County Administrator advised that today's concerns have been discussed previously; today's matter involves an addendum to the regular quote at a cost of **\$1,235.00 per month**, with a **one-time implementation fee of \$1,500.00**. To the best of his knowledge, the County is due some credit from the beginning that may come into play once (and if) the County contracts (with ANS, Inc.) for managed services. The addendum to the original contract outlines a statement of work and is a detailed document that outlines (without question):

What the County will be required to do (as the client); and
 What ANS, Inc. will do (on the County's behalf)

It was also noted that the County doesn't have IT staff in place, and it may be an advantage to having ANS, Inc. to provide services, and will cost less than having IT staff on hand. The program will allow the County to obtain services from a company that will always have staff available to provide assistance.

Mr. Wisecarver also noted that ANS, Inc. has expert technological experts in the areas of security, infrastructure, server, etc., and will be readily available to provide services.

In closing, the County Administrator noted that now is the time for the County to initiate the program; noted that he will review the work activities noted in the proposed agreement and discuss possible minor modifications with ANS, Inc. personnel, and encouraged the Board consider allowing him (and the County Attorney) to move forward with the quotation, subject to refinement of the initial agreement and scope of work. (i.e. proposed agreement excludes maintenance on desktops, which will need to be attained elsewhere as needed].

Comments:

- ***Chairman Jackson: Feels that today's proposal will put an asset for the County***
- ***Supervisor Campbell: Questioned the cost to add maintenance on County desk tops***

Mr. Wisecarver noted that ANS, Inc. can provide two (2) levels of service:

1. Maintain County device (including desktop maintenance): Cost of \$1,800.00-\$1,900.00 per month
2. Provide 'help desk': Cost of about \$3,000.00 per month

Additional discussions (as provided by the Finance Director) focused on the fact that one laptop (Board member) hasn't updated emails since January 2016.

Supervisor Campbell moved that the Board authorize the County Administrator to approve the contract agreement subject to review and analysis, seconded by Supervisor Weakley.

Supervisor Weakley: Verbalized agreement that the County start with today's proposal – amendments can be made at a later time; suggested that analytical input be included to cover protection hardware

Mr. Wisecarver noted that the service incorporates a:

- ✓ Regular business review meeting (i.e. ANS personnel will come to report what has transpired with the network for the past 90 days)
- ✓ ANS will continue to provide the aforementioned service on a quarterly basis
- ✓ County will be provided a record of every service call and updates

The County Administrator explained that the aforementioned ideals are noted in the proposal that will be provided to the County.

Supervisor McGhee: Suggested that the County eventually move forward with ANS, Inc. to provide services for desktops

In closing, Mr. Wisecarver advised that ANS, Inc., is willing to provide whatever services the County desires to receive.

After discussion, it was suggested that the County attain quotes and analyze whether to move forward with the aforementioned proposal at a later time.

Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).

b. Potential Joint Meeting w/Madison Town Council: Supervisor Weakley noted that a process has been initiated that includes Building, Zoning, and the Madison Health Department with the intent of providing a checklist for future applicants (i.e. residential/commercial) is fully aware of the process that will be required (i.e. permits, fee schedule, etc.). Additional comments focused on an incident involving a future business in the Town of Madison, and the need for the County and Town to be abreast of all application processes and fees that will be required. In closing, he suggested that both entities schedule a joint meeting to attain input and information in an effort to refine the overall application and fee process.

Comments from the Board:

- *Supervisor Campbell: Suggested that the Madison County Planning Commission be asked for recommendations*
- *Chairman Jackson: Suggested that the County meet with the Town Council only and discuss ways to streamline the application and fee process (excluding the Commission); suggested the Board move also capitalize the new County Administrator's level of expertise on these types of matters*

After discussion, it was the consensus of the Board to allow Supervisor Weakley to proceed with scheduling a joint meeting with the Madison Town Council on Tuesday, September 26th.

10. Public Comment

Chairman Jackson opened the floor for public comment.

The following individual provided comment(s).

- ✓ *Bill Walthall: Comments pertained to the recent issue in Charlottesville, VA concerning the removal of a confederate statue; feels the monument stands for courage, sacrifice and honor.*

11. Information/Correspondence:

The Madison County Board of Supervisors thanked Dan Campbell, County Administrator, for his service provided to Madison County.

The County Administrator thanked the Madison County Board of Supervisors for the opportunity to serve the citizens of Madison County.

12. Closed Session – if necessary: None

13. Adjournment

With no further action being required, Supervisor Weakley moved to adjourn tonight's meeting, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors

Adopted on: September 12, 2017

Copies: R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, Charlotte Hoffman, V. R. Shackelford, III,
Constitutional Officers



**Agenda (Amended)
Regular Meeting (#2)
Madison County Board of Supervisors
Tuesday, August 22, 2017 at 6:00 p.m.
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727**



Call to Order

Pledge of Allegiance & Moment of Silence

1. *Determine Presence of a Quorum / Adopt agenda*
2. *Public Comment*
3. *Constitutional Officers*
4. *County Departments*
5. *Committees or Organizations*
 - a. *County's Use of the Central Virginia Regional Jail (Analysis Report) - Nick McDowell*
 - b. *Madison Literacy Council Building Repairs - Michael Schwartz*
 - c. ***Madison County Electoral Board - Bonita Burr***
6. *Finance:*
 - a. *August 2017 Claims*
 - b. *Supplemental Appropriations (if any)*
 - c. *Final Year 2017 Financial Closeout Reports*
 - d. *CSA Financial Status*
7. *Minutes:*
 - a. *#26 & #27*
8. *Old Business: None*
9. *New Business:*
 - a. *IT Managed Services Proposal*
 - b. ***Potential Joint Meeting w/Madison Town Council***
10. *Public Comment*
11. *Information/Correspondence (if any)*
12. *Closed Session (if needed)*
13. *Adjournment*

AMENDMENTS NOTED IN ROYAL BLUE WITH **YELLOW HIGHLIGHT**